

Business Expense Checklist

Total Income _____

Equipment Rental _____

Equipment Lease _____

Maintenance & Repairs _____

Taxes & Licenses _____

Permits & Registration _____

Bank Charges _____

Interest Expense _____

Office Expense _____

Communication _____

Advertising _____

Material/Supplies _____

Insurance _____

Employee Benefits _____

Lodging _____

Travel _____

Utilities (total): _____

 Phone _____

 Electric _____

 Gas _____

 Water _____

Labor Contract (1099 issued) _____

 Casual (no 1099 issued) _____

 Salaries/Wages _____

 Matching FICA _____